



**Board of Directors Meeting Minutes  
September 13, 2011**

**Attendance:**

Mitzi Kline  
Brian Hoyt, Chair  
Amanda Ford

Lynn Cook, Secretary  
Dan Kochensparger, Vice Chair  
Rich Weiner

Jennifer Thrush  
Angie Tabor

**Call to Order:** Made by Hoyt at 2:16 p.m.

**Approval of Minutes:** Motion by Kline with second by Ford to accept the minutes of the previous meeting as written. Motion carried by acclamation.

**Membership Approval:** Kochensparger, on behalf of Speight, presented: Jennifer Jarrell, Delaware County Sheriff's Office as a supporting member (prof. dev. interest) and Megan Canavan, City of Dublin as a response team member (interest in membership). Tabor motioned to accept Jarrell and Canavan as members. Kline seconded. Approved by acclamation.

Per receipt of training documentation, Cook motioned, Thrush provided second and all approved to approve Donna Stalter, Fairfield Medical Center, as a response team member. Stalter was previously approved as a supporting member.

**Committee Reports**

**Professional Development:** Tabor reported status of the media panel scheduled for Oct. 12 membership meeting. It was recommended that she invite AP reporter, Kantele Franko to participate. Tabor agreed.

**JIC Logistics:** Nothing to report.

**Membership:** It was agreed that all board members would assist with updating of membership roster.

**Messaging:** Thrush reported that Mike McNutt has agreed to chair the messaging committee. Thrush will continue to be involved. Chair Hoyt approved and all expressed their gratitude to McNutt for stepping up.

**Regional Exercises:** Kochensparger reported that the functional exercise at the airport went well. Officers were reminded of the NAS-T exercise 9/15 and the airport exercise on 9/20. Hoyt reported that the Gahanna exercise on 10/20 would probably not include COPIN.

**Franklin County EMA LOA:** After review and discussion of proposed letter of agreement from Franklin County Emergency Management & Homeland Security, Weiner motioned to accept with two proposed changes including (1) inserting a 3-year timeframe and (2) edit to 5<sup>th</sup> bullet from bottom of second page. Tabor provided second. Approved by acclamation.

**Other Business:** A work session of the board was scheduled for Oct. 5 at noon at the home of Rich Weiner to audit and update the membership roster. Hoyt offered to audit the website. Web changes and process will be discussed at the next board meeting.

**Adjournment:** Motion by Weiner with second by Kochensparger to adjourn the meeting at 3:45 p.m.