



**Board of Directors Meeting Minutes
March 20, 2014**

Attendance:

Dan Kochensparger, Chairperson	Angie Tabor, Vice-Chairperson
Jennifer Thrush, Secretary	Donna Stalter

1. **Meeting Called to Order:** Vice-Chairperson Jennifer Thrush called the meeting to order at 9:16 a.m. (Former Chairperson Mike McNutt has notified the COPIN Board that due to change in employment status he is currently inactive with the COPIN organization.)
2. **Appointments to Board:** Per COPIN bylaws section IV.5, the vice-chairperson, with majority approval of the board, appointed Donna Stalter and Angie Tabor to the board of directors for 2014.
3. **Election of Officers:** Tabor nominated, with a second by Stalter, the following board members to fill the officer positions for 2014 (motion carried unanimously):
 - a. Dan Kochensparger– Chairperson
 - b. Angie Tabor – Vice-Chairperson
 - c. Jennifer Thrush – Secretary
4. **Board Meetings:** The board set the schedule for the balance of the board meetings for 2014:
 - a. May 14, 9-11 a.m. at a Bexley location TBD (Thrush to coordinate)
 - b. Aug 13, 9-11 a.m. at a location TBD
 - c. Nov 12, 9-11 a.m. at a location TBD
5. **General Membership Meetings:** The board reviewed the schedule for the balance of the general membership meetings for 2014:
 - a. Apr 9, 2-4 p.m. at the Panera Bread community room at 300 West Lane Avenue, Columbus
 - b. July 9, 2-4 p.m. at Franklin County EMA&HS Training Room
 - c. Oct 8, 2-4 p.m. at Franklin County EMS&HS Room 104 (lower level)
6. **Board Member Recruitment:** The chairperson reviewed the disciplines represented by the original and current boards and of the current general membership. The board determined there should be a priority on recruitment of members from a suburban city, school system, and the Red Cross. The chairperson suggested the formation of a recruitment committee. Tabor moved, with a second by Thrush, to table the committee formation until a future board meeting, and to advise the general membership at the April 9 meeting of the need for board members. Motion carried unanimously.
7. **Bylaws Review:** The board agreed it is important to review the bylaws on a regular basis, but that this year’s focus needs to be on providing quality professional development at the general membership meetings. It was recommended to include discussion about bylaw review at the November board meeting.
8. **General Meeting Minutes:** An audit of previous meeting minutes revealed the need for a motion to retroactively approve the minutes from July 2012, Oct 2012, July 2013, Oct 2013, and January 2014.
9. **Professional Development:** The board agreed that offering opportunities for professional development should be a primary focus of COPIN. Some suggested topics included a presentation by PRSA, and a hands-on rumor-control monitoring exercise. The board set the agenda for the April 9 general membership meeting as follows:

2:00-2:15 – Refreshments & Social Time

2:15-2:30 – Business Meeting

2:30-2:45 – Professional Development: “Building Professional Crisis Comm Relationships (Kochensparger)

2:45-3:30 – Professional Development: “Speed Networking” (Thrush)

3:30-4:00 – Open Forum & Formal Adjournment

10. Tabor moved, with a second by Thrush, to adjourn the meeting at 11:00 a.m.