



**COPIN Board of Directors
Meeting Notes April 8, 2009**

Attending: Mitzi Kline, Emma Speight, Bret Atkins, Amanda Ford, Pam Delay, Rich Weiner, Dan Kochensparger and Susan Geier

I. Call Meeting to Order – Mitzi Kline

II. March Meeting Minutes Approval: Motion made by Kochensparger, seconded by Delay. Motion approved.

III. Treasurer's Report: No funds to report

IV. LOA Approval: Board decided to allow jurisdictions to cross out sections of the LOA they did not agree with and that would be taken into consideration when reviewed by board.

V. Membership Approval: Tabled until after Quarterly membership meeting.

VI. Quarterly Meeting Agenda Overview: Board reviewed agenda. Dan Kochensparger will be presenting a seminar on the PIO in the field prior to the membership meeting.

VII. COPIN Presentations: Mitzi Kline made a presentation about COPIN to the Franklin County Citizen Corps volunteer group, and Dan Kochensparger made a presentation to the Northwest Area Strike Team.

VIII. Committee Updates (see COPIN Web site for full meeting minutes)"

- **Hotline:** Susan Geier gave brief overview of most recent meeting. Committee toured the call center at Columbus' public utilities department. This call center can be seamlessly integrated into the current 211/311 system that exists. A hotline activation drill, incorporating this call center, will be conducted in May. Members are reviewing the current activation protocol and will make updates at the next meeting. Discussed how to survey counties outside of Franklin to determine hotline capacity, needs, etc. Will need to either add to current committee or create a separate group to look into this further.
- **JIC Logistics:** Dan Kochensparger said one of the key tasks of this committee is to review and update the JIC plan in collaboration with the Franklin County EMA. Additionally, members will be reviewing the Franklin County JIC as well as JIC plans and room layouts in other counties (Union County is next to be reviewed). Finally, members were asked if they would like to participate or observe in the April 29 Local Emergency Planning Commission exercise to contact him.
- **Membership:** Emma Speight said one or two additional people are still needed to help on the committee. The board is delaying its vote on current membership applications until after this meeting in case more applications were turned in. Everyone who had been listed on the original COPIN membership roster has been

contacted re-apply by e-mail and/or phone. That roster will be discontinued after today's meeting, and there will be a new membership roster with the names of those who have filled out the new membership form.

- **Professional Development:** Bret Atkins reported monthly conference calls are being held with committee members. Attendance has been low, and additional members are being sought. The committee has posted a suggested reading list on the Web site, and it puts together quarterly trainings and also provides information on other trainings being held (online, workshops, etc.). Anyone with training topic ideas is asked to contact the committee.

IX. EMA Meeting: Dan Kochensparger met with EMA staff on at the request of his city manager, Virginia Barney, who is also the head of the EMA's executive board. COPIN board members received a copy of Kochensparger's report. A JIC logistics member will work with Jamie Stout and the to-be-named EMA PIO on revamping the JIC plan. Also, Dan met with Matt Keefe, EMA's operations director to review what materials are in the JIC; will work with him to set up JIC-specific exercises.

X. 501(c)(3) Status: No discussion. Item remains tabled until further grant money can be obtained.

XI. Trainings: Briefly discussed pooling resources for trainings, such as webinars.

XII. Miscellaneous:

- COPIN was made a resource member of the Northwest Area Strike Team by a unanimous vote April 8.
- COPIN has been nominated for a collaboration award by the Mid-Ohio Regional Planning Commission, and the award luncheon will be held April 30 (Dan Kochensparger and Emma Speight will attend)

XIII. Set Future Meeting Dates: The board next meets at 2 p.m. June 3 at Upper Arlington City Hall and again at 10 a.m. July 8.

XIV. Membership: Board reconvened after the Quarterly Membership Meeting. Nineteen membership applications were submitted. Motion to accept all applications was made by Pam Delay and seconded by Bret Atkins. Motion passed with Rich Weiner abstaining. Amanda Ford was absent from this meeting.

Members approved are with committee listed as applicable:

- Sgt. Rich Weiner, Columbus Police (JIC Logistics)
- Pam Palm, Knox County Health Department (JIC Logistics)
- Marty Homan, Franklin County Commissioners' Office (Membership)
- Mary Ellen Peacock, Nationwide Children's Hospital
- Alexis Evans, Madison County/London City Health District (Professional Development)
- Todd Kirkpatrick, Licking County Health Department
- Rita Barton, Morrow County Health Department (Membership)
- Krista Wasowski, Morrow County Health Department (Hotline)
- Pamela Besseck, Morrow County Health Department
- Amy Diltz, Pickaway County Health Department
- Laura Young Mohr, Columbus Public Utilities Department
- Tammy Ayers, Pickaway County Health Department (JIC Logistics)
- Lisa Rase, Pickaway County Health Department

- Jennifer Thrush, Union County Health Department (JIC Logistics)
- Lisa Cook, Marion County Health Department
- Amanda Ford (Membership)
- Leigh Thompson, Fayette County Health District (Professional Development)
- Megan Batson, Fayette County Health District (Membership)
- Amber Breedlove, Franklin County Health Department

Motion to adjourn was made by Rich Weiner, Second by Emma Speight. Motion approved.