

COPIN Board of Directors Meeting
Wednesday, December 2, 2009
Meeting Minutes

Attendees:

Mitzi Kline, Chair
Amanda Ford, Vice Chair/Secretary
Dan Kochensparger, Treasurer
Emma Speight
Pam Delay

Kline called meeting to order at 3:45.

Motion to approve September meeting minutes: Kochensparger made motion to approve; Delay second. Approved.

Treasurer's Report: Still no money (see Treasurer for official chart)

Letters of Agreement (LOA) Received: Reviewed two LOAs. Delay made a motion to approve; Kochensparger second. Approved.

- MORPC, Laura Koprowski
- MORPC, Bernice Cage

Membership Applications Received:

Supporting Members: Ford made a motion to accept; Speight second. Approved the following:

- Bernice Cage, MORPC (Message Development)

Responding Members: Ford made a motion to accept; Speight second. Approved the following:

- Laura Koprowski, MORPC (Prof Development/JIC Logistics)

Committee Reports:

JIC Logistics: (Kochensparger)

- The JIC plan has been updated and was submitted to Kline on December 2, 2009.

Membership: (Speight)

- Committee had to cancel November meeting due to lack of availability.
- Speight is working on a meeting schedule for 2010.
- Committee agreed that focus of first 2010 meeting will be developing a new strategy for increasing membership.

Professional Development: (Delay)

- The committee has not met recently due to Bret Atkins leaving.
- Conference calls to plan 2010 trainings will resume at the April meeting.

Hotline: (Kline)

- Nothing new to report.
- The Board discussed the need for this committee to continue. Kline will discuss this with the committee to get their feedback.

2010 Board Elections: There are currently six board positions up for election at the annual meeting.

- Three – three year terms
- One – two year term
- Two – one year terms

Board Nominations: We have seven individuals nominated for six positions.

- Jennifer Bauman, Union County Health
- Lynn Cook, American Red Cross
- Alexis Evans, Madison County Health
- Brain Hoyt, City of Gahanna
- Scott McAfee, City of New Albany
- Sgt. Rich Weiner, Columbus Division of Police
- Mitzi Kline, Franklin County Board of Health

Elections: Membership will vote on nominees at the January 2010 Annual Meeting. After the meeting, the Board will hold a special meeting to count votes and determine new board members. The Board will follow up with an email/phone call informing new board members of their election.

If there are not enough members present for a quorum (20 people), the by-laws will be changed at the meeting to do elections through email. The Board will email each member an election form and members will have one week to submit their vote. The Board will hold a special meeting to count votes and determine new board members. The Board will follow up with an email/phone call informing new board members of their election.

Once the new board has been elected, at the next board meeting we will discuss term limits and try to meet the needs of new members.

Other items of discussion:

- Delay brought up a good point: when choosing a chair and co-chair of committee, make certain that they are from different backgrounds. Example: police and fire NOT two health reps.
- Kochensparger stated that six exercises are planned for 2010 but has not received details on any of the events.

- The Board discussed the possibility of Kline continuing as the Chair for 2010 due to lack of stability in the Board over the past year. Kline stated that she would think about it but felt it was time to let someone else take over.

January COPIN Meeting: A large portion of the January meeting will be elections and looking forward into 2010.

Agenda will be:

- Call to Order
- COPIN Year In Review
- Introduction of Slate of Board Candidates
- Board Member Elections
- Committee Updates
- Overview of JIC Plan
- 2010 Meeting Schedule

COPIN Newsletter: Kline is working on getting the newsletter out in January. She will be contacting Board members for needed information.

Next Board meeting: Next meeting will be held on February 17 from 2pm – 4pm at Columbus Public Health. This will be a new board member orientation.

Kochensparger made a motion to adjourn the meeting; Ford second Motion. Meeting adjourned at 5:15 pm.