



**General Membership Meeting Minutes
October 10, 2012**

Attendance:

Jennifer Thrush, Union County Health Department	Shawna Jordan, Union County Health Department
Emma Speight, City of Upper Arlington	Todd Kirkpatrick, Licking County Health Department
Beth Sharb, City of Upper Arlington	Dan Kochensparger, Upper Arlington Fire Division
Shaddy Swade, HandsOn Central Ohio	Pam Palm, Knox County Health Department
Dennis Oliver, Fairfield Department of Health	Jesse Carter, Delaware General Health District
Lindsey Wright, City of Whitehall	Donna Stalter, Fairfield Medical Center
Michael Straughter, Gahanna Schools	Amanda Ford, Columbus Department of Public Safety
Kelly Hand, Morrow County Health Department	Leslie Dybiec, Washington Township
Brian Hoyt, City of Gahanna	Darcie Scott, Pickaway County General Health District
Amber Breedlove, Franklin County Public Health	Bill Ehrgood, Columbus Division of Fire
Meggan Fallon, City of Gahanna	Anne Brown, City of Worthington
Bernice Cage, MORPC	Corinne Riegler, Logan County Health
Scott McAfee, City of New Albany	Mike McNutt, Columbus Public Health
Lisa Rase, Pickaway County General Health District	Pat Ferguson, Columbus Division of Fire
Mindy Davis, Columbus Regional Airport Authority	Kelly McGuire, Franklin County EM&HS
Rich Weiner, Columbus Division of Police	Drew Downing, Columbus Public Health

Call to Order: Chairperson Brian Hoyt convened the meeting at 1407.

Previous General Meeting Minutes: Chairperson Hoyt advised that a significant portion of the minutes that were emailed had been omitted, and these will need to be re-sent and voted on at the next meeting. Jesse Carter moved, with a second by Jennifer Thrush, to table the approval of the minutes until the January general membership meeting. Motion carried by acclamation.

COPIN Updates: Chairperson Hoyt reported that the annual COPIN board of directors elections, for the filling of vacancies due to term limits and resignations, will take place during the January general membership meeting. All COPIN members are encouraged to nominate themselves or another COPIN member to serve on the board. *NOTE: Nominations are due to Chairperson Hoyt no later than 1700 hours (5:00 p.m.) on December 7, 2012.*

Committees (General): Chairperson Hoyt took a survey of those present to identify who was currently serving on a COPIN committee. Additional members were then recruited.

JIC Logistics & Planning Committee: Chairperson Dan Kochensparger reported the following:

- Several COPIN members participated in the Bolton Field training exercise. Mike McNutt reported that the Franklin County Public Health mobile JIC was deployed and served as a central point for collection and conveyance of public information. Two television and one newspaper reporter covered the training event, and all published or aired the story via their media outlets.
- Committee members are scheduled to perform a site survey of the Delaware County JIC on November 7.

Message Development Committee: Chairperson Mike McNutt reported the main committee project is to craft boilerplate message templates for the counties represented by COPIN.

Professional Development Committee: The position of committee chairperson remains vacant. Temporary chairperson Brian Hoyt reported there will be an upcoming committee meeting wherein the 2013 COPIN training calendar will be established.

Membership Committee: No report.

Formal Training Session: “Social Media and Crisis Communications”. Brian Hoyt presented part 1, which encompassed tips on dealing with the technical aspects of social media. Special guest speaker Jamison Pack of COTA presented part 2, which encompassed lessons learned and a case study of social media use during the recent transit labor strike.

Member Announcements: Dan Kochensparger reported the following:

- While doing an interview for a training exercise being held in the Lima, Ohio area, it was discovered that all four major network affiliates (NBC, ABC, CBS, and FOX) are owned and managed by the same station. This is similar to the arrangement in central Ohio involving the ABC and FOX affiliates.
- The pilot “Master PIO” course at the Emergency Management Institute was held in August. Student certificates will be awarded following completion of research papers (due August, 2013.)

Next General Membership Meeting: The next meeting is tentatively scheduled for January 9, 2013, from 2 p.m. to 4 p.m. at Franklin County EM and Homeland Security at 5300 Strawberry Farms.

Adjournment: Bill Ehrgood moved, with a second by Jennifer Thrush, to adjourn the general membership meeting at 1601.

Respectfully submitted,



Dan Kochensparger
Secretary