

COPIN Meeting Minutes

Jan. 14, 2015

1:30-3:30pm

FCEMA

Attendance:

Amber Breedlove, Franklin Co. Public Health	Beth McCollam, City of Gahanna Parks & Rec
Anne Brown, City of Worthington	Kelly McGuire, Franklin Co. EMA
Lynne Bruno, Jackson Twp	Jayne Moreau, Columbus Public Health
Bernice Cage, Mid-Ohio Regional Planning Commission	Pam Palm, Knox County Health Dept
Christa Dickey, City of Westerville	Corinne Riegler, Logan County Health Dept
Darcy Dooley, Grove City	Kim Snell, Columbus Regional Airport Authority
Megan Hoffman, City of Upper Arlington	Emma Speight, City of Upper Arlington
Shawna Jordan, Union County Health Dept	Mallory Sribanditmongkol, Gahanna Jefferson Schools
Niel Jurist, City of Gahanna	Donna Stalter, Fairfield Medical Ctr.
Kevin Kilbane, City of Westerville	Angie Tabor, Columbus Regional Airport Authority
Dan Kochensparger, Upper Arlington Fire	Jennifer Thrush, Union County Health Dept
Anna Krutowskis, City of Marysville	Laura Young Mohr, Columbus Dept. of Public Utilities

1. **Meeting Called to Order:** Meeting called to order at 1:36pm by COPIN Chair Dan Kochensparger.
2. **Meeting Minutes Approved:** Angie Tabor moved to approve Oct. 08, 2014 general membership meeting minutes, seconded by Shawna Jordan. Motion carried.
3. **Introduction of New Members:**
 - a. Hanna Greer, Franklin County Commissioners
 - b. Tyler Lowry, Franklin County Commissioners
 - c. Megan Hoffman, City of Upper Arlington
 - d. Tashia McMullin, HandsOn Central Ohio
 - e. Shelly Lewis, HandsOn Central Ohio
 - f. Sandy Crossland, Galion City Health Dept.
4. **Inactive Member Survey:** Members are encouraged to let Angie Tabor, Membership Chair, know if there are any inactive COPIN members still on the sign-in sheet. Also provide any updates for your contact information on the sign-in sheet.
5. **Changes in Local News Staff:**
 - a. Justin Moss, Left 10 TV and is now Public Relations and Marketing Coord. for OSU Admin.
 - b. Jennifer Jarrell, Left 10 TV and is now Media & Govt. Relations Mgr. for Kroger
 - c. Chuck Strickler, Retired from 10 TV in May 2014.
 - d. Kurt Ludlow, Separated from 10 TV, earliest allowed return to TV journalism is June 2015.

6. **Professional Development:** Resources, Recovery and Communications Efforts of a Large Electric Utility. Presented by: Terri Flora, Director of Corporate Communications for AEP Ohio. Shared process for recovering from power outages and lessons learned (**Attach slides to email**)
7. **Board of Directors Elected:** Quorum Achieved (25 Members Present), Simple Majority Needed to be Elected. All 25 members present voted, each candidate was elected unanimously.
 - a. Anne Brown (2015, 2016, 2017)
 - b. Bernice Cage (2015, 2016)
 - c. Dan Kochensparger (2015, 2016, 2017)
 - d. Donna Stalter (2015)
 - e. Jennifer Thrush (2015, 2016, 2017)
 - f. Joanna Worthington (2015, 2016, 2017)
8. **Mutual Aid to Private Organizations:** The Board discussed if COPIN should share requests for Mutual Aid from for-profit orgs. The Board decided COPIN will send out any request for mutual aid. It is at the discretion of each COPIN member to determine if their agency allows them to respond.
9. **COPIN Call-Out Procedures:**
 - a. 614-525-6303 is the 24/7 contact number (through the Franklin County Public Health)
 - b. COPIN member calls 24/7 number, COPIN Board Chair notified and follows up with requestor for details. Request for assistance sent out through COHAN. Members respond to the original requestor directly. Response is at the discretion of each individual's agency.
10. **Register in COHAN:** All COPIN members need to register in COHAN if they have not already. COHAN is our emergency notification system. There are no obligations to respond to any alert, but this is how you will be notified of COPIN callout requests. The following members still need to register:
 - a. Denise Alex-Bouzounis, Jeannie Bihl, Chris Bournea, Alexis Comer, Darcy Dooley, Karen Fahy, Victoria Gnezda, Hanna Greer-Brown, Tish Hevel, Megan Hoffman, Laura Koprowski, Alison LeRoy, Tyler Lowry, Beth McCollam, Gary Shields, Angela Smith, Kim Snell, Kelsey Sommers, Emma Speight, Michael Straughter, Rich Weiner
11. **Ad-Hoc Bylaw Review Committee:** Convening an ad-hoc committee to review the bylaws. The committee will make any recommendations for changes and then the committee will be dissolved. Please notify Dan if you are interested in serving on the committee.
12. **Roundtable:** Ebola Communications Lessons Learned
 - a. Previous experience and training proved helpful.
13. **Next Meeting Dates and Venue Change**
 - a. Next meeting is April 15 is at Ohio EMA, W. Dublin Granville Rd, 1:30-3:30pm
14. **Member Comments:**
 - a. PRSA is requesting speakers for a panel discussion on Ebola response. If any COPIN member is interested in sitting on the panel, please notify Angie Tabor. The PRSA meeting is Feb. 19, 11:30-1p. Columbus Public Health and Franklin Co. Public Health are looking into attending.
 - b. The Columbus Regional Airport Authority recently had an officer shooting incident. Because of the networking through COPIN, the PIOs at the Columbus Police Dept. reached out and proactively offered assistance. This assistance was invaluable to the airport's response and is a real world example of the benefit COPIN can provide.
15. **Adjournment:** Pam Palm moved, Donna Stalter seconded. Meeting adjourned at 3:19pm.