



**General Membership Meeting Minutes  
April 14, 2010**

**Attendance:**

Megan Batson, Fayette County Health Department  
Chris Bowser, Groveport-Madison Schools  
Amber Breedlove, Franklin County Board of Health  
Anne Brown, City of Worthington  
Chris Bournea, Ohio Job & Family Services  
Bernice Cage, MORPC  
Jesse Carter, Delaware General Health District  
Lynn Cook, American Red Cross of Greater Columbus  
Sandra Crossland, Galion City Health Department  
Pam Delay, Fairfield Department of Health  
Christa Dickey, City of Westerville  
Amy Diltz, Pickaway County Health Department  
Jonathon Dye, Licking County Health Department  
Amanda Ford, Columbus Public Health  
Lee Foster, FirstLink  
Linda Haley, Village of Groveport  
Alice Hohl, Salvation Army of Greater Columbus  
Carrie Hoover, Village of Canal Winchester  
Lynn Householder-Glenn, American Red Cross of Greater Columbus  
Brian Hoyt, City of Gahanna  
Scott Kibler, Crawford County General Health District  
Katie Lewis, Paratus Solutions  
Mitzi Kline, Franklin County Board of Health  
Dan Kochensparger, Upper Arlington Fire Division  
Elizabeth Kress, Franklin County Board of Health  
Scott McAfee, Village of New Albany  
Pam Palm, Knox County Health Department  
Lisa Rase, Pickaway County Health Department  
Jeff Robinson, City of Powell  
Melissa Smith, Fayette County Health Department  
Emma Speight, City of Upper Arlington  
Matthew Stonerock, Logan County Health District  
Jennifer Thrush, Union County Health Department  
Rich Weiner, Columbus Division of Police

Mike Whitaker, Knox County Health Department  
Lindsay Wright, Franklin County Board of Health  
Laura Young Mohr, Columbus Department of Public Utilities

**Pre-Meeting Professional Development:** "Social Media" by Brian Hoyt, Gahanna Public Information Manager

**Call to Order:** Made by Amanda Ford at 2:12 p.m.

**Previous General Meeting Minutes:** Motion by Brian Hoyt with second by Jennifer Thrush to accept the minutes of the previous meeting as written. Motion carried by acclamation.

**Treasurer's Report:** Pam Delay reported the organization continues to see a consistent rate-of-return.

**New Board Member and Officer Introductions:** Amanda Ford introduced those recently elected to the COPIN board of directors. Officers for 2010 are Amanda Ford (chairperson); Dan Kochensparger (vice-chairperson); and Pam Delay (treasurer).

**Bylaw Changes:** The chairperson reviewed the bylaw revisions proposed at the previous board meeting. After an additional suggestion from the general membership, there was a motion by Emma Speight with a second by Mitzi Kline that the words "Application for" be deleted from the paragraph in bylaw section II-1. The board carried the motion by acclamation. Following this, there was a motion by Carrie Hoover with a second by Jessie Carter to accept the revisions as proposed. Motion carried by acclamation of the general membership (there were no dissenting votes). The action was ruled valid as there was a quorum of the active membership present.

**Communication Activity:** Jennifer Thrush and Scott McAfee moderated a communications exercise and a presentation on "Communications Plans".

**JIC Logistics & Planning Committee:** Chairperson Dan Kochensparger reported the following:

- The chairperson and vice-chairperson attended an HSAC Training Committee meeting where possible multi-jurisdictional agency training exercises were discussed.
- The chairperson and vice-chairperson observed a radio communication exercise involving Columbus and Franklin County mobile communications vehicles.
- The committee will be performing their first JIC site survey of 2010 at a yet to be determined date at the FCEMA.

**Membership Committee:** Chairperson Emma Speight reported the following:

- The committee currently consists of five COPIN members, with a goal of recruiting two additional.
- Current COPIN membership stands at 68. One 2010 goal is to increase COPIN membership to at least 100, with a minimum of 50% of those submitting signed LOAs. The committee will also explore the possibility of recruiting "student members" from the public information, crisis communications, and public relations fields.
- The committee will work with Professional Development to plan training opportunities as a means of attracting new membership.
- The committee will perform a study of the geographic locations of COPIN members.

**Professional Development Committee:** Chairperson Pam Delay reported the following:

- One of the committee's goals for 2010 is to create a matrix listing what JIC positions each member is qualified for and comfortable in filling. This will allow COPIN to know what subjects to concentrate its training offerings on, and who to approach should there be a request for a specific type of training.
- The committee is exploring the idea of putting a blog on the COPIN website to discuss PIO best practices.

- The committee polled those present concerning the interest in training opportunities scheduled on dates not coinciding with COPIN meetings.
- The committee is exploring the possibility of hosting webinars.

**Next General Membership Meeting:** The next meeting is scheduled for July 14, from 2:00 p.m. to 4:00 p.m. at Franklin County EMA and Homeland Security at 5300 Strawberry Farms.

**Adjournment:** Motion by Pam Palm with second by Lynn Cook to adjourn the general membership meeting.