



**General Membership Meeting Minutes  
April 11, 2012**

**Attendance:**

Jennifer Thrush, Union County Health Department	Shawna Jordan, Union County Health Department
Melissa Smith, Fayette County Health Department	Todd Kirkpatrick, Licking County Health Department
Christa Dickey, City of Westerville	Dan Kochensparger, Upper Arlington Fire Division
Shaddy Swade, Hands-On Central Ohio	Mike McNutt, Columbus Public Health
Dennis Oliver, Fairfield Department of Health	Alexis Comer, Madison County LCHD
Lindsey Wright, City of Whitehall	Pam Palm, Knox County Health Department
Jesse Carter, Delaware General Health District	Jeff Robinson, City of Powell
Michael Fowler, Columbus Division of Fire	Mark Anthony, FCEMA&HS
Amanda Ford, City of Columbus Public Safety	Laura Young Mohr, Columbus Dept of Public Utilities
Kelly Hand, Morrow County Healthy Department	Angie Tabor, Columbus Regional Airport Authority
Mindy Davis, Columbus Regional Airport Authority	Donna Stalter, Fairfield Medical Center
Brian Hoyt, City of Gahanna	Mitzi Kline, Franklin County Public Health
Bill Ehrgood, Columbus Division of Fire	Elizabeth Kress, Franklin County Public Health
Amber Breedlove, Franklin County Public Health	

**Call to Order:** Brian Hoyt convened the meeting at 1407.

**Previous General Meeting Minutes:** Amanda Ford moved, with a second by Jesse Carter, to accept the minutes of the previous meeting as written. Motion carried by acclamation.

**COPIN Event Updates:** Dan Kochensparger reported that a mobile JIC training exercise took place on March 6 at the Franklin County Public Health satellite facility. Participants worked at their own pace in achieving multiple benchmarks related to the functional aspects of the trailer and associated equipment cache. Kochensparger also reported that member Lynn Cook represented COPIN in the role of SIMCELL media at a Central Ohio Trauma System (COTS) hospital exercise on April 10.

**Formal Training Session: "Franklin County EMA&HS Emergency Operations Center".** Matt Keefe, EMA Operations Manager, led a tour and overview of the EOC, which included room schematic, concept of operations, Emergency Support Function concept, and advanced GIS capabilities.

**JIC Logistics & Planning Committee:** Chairperson Dan Kochensparger reported the following:

- The Franklin County EMA & Homeland Security written site survey was updated with the findings of the January 25 functional check.
- The planned Morrow County JIC site survey is tentatively planned for November. The county may be moving into a new facility.

- Fairfield County has moved their JIC to a different building, rendering their site survey out-of date. Committee member Donna Stalter will consult with county officials to see if they are open to having another survey done.

**Message Development Committee** Chairperson Mike McNutt reported that the committee is working on “all-hazards” regional messaging. A “Public Health Emergency Preparedness” grant deliverable is to create these messages.

**Professional Development Committee:** Chairperson Mark Anthony reported the following:

- The committee will present an overview of ESF 15 (“External Affairs”) at the July 11 COPIN general membership meeting.
- The committee will be performing a new survey of the general membership about topics of interest for training.
- The committee will also see if any of the speakers at the upcoming UASCE conference will be willing to present for COPIN.

**Membership Committee:** Chairperson Angie Tabor circulated the current membership roster and requested that those present review and amend as needed. It was suggested the general membership assist with recruiting school public affairs personnel for COPIN membership.

**Member Announcements:**

- Members were asked to mark their calendars for September 20, when a full-scale radiation emergency training exercise will be held at Bolton Field. Preliminary indications are the mobile JIC will be deployed, and that COPIN PIOs will be called out for assistance.
- In late September or early October, there will be a functional exercise of the FCEMA&HS EOC, including the external affairs component.
- Members are asked to send Brian Hoyt any new contact names, emails, phone numbers, and background information regarding the staff that will make up the merged *This Week* and SNP operation. He will compile and send back out to the membership.
- The WBNS-TV news anchor hired to replace Andrea Cambern has contacted Hoyt and indicated a desire to meet area PIOs. Email Hoyt if you would like to participate.

**Next General Membership Meeting:** The next meeting is scheduled for July 11, 2012 from 2 p.m. to 4 p.m. at Franklin County EMA and Homeland Security at 5300 Strawberry Farms.

**Adjournment:** Amanda Ford moved, with a second by Dennis Oliver, to adjourn the general membership meeting at 1521.

Respectfully submitted,



Dan Kochensparger  
Secretary