



**General Membership Meeting Minutes  
July 10, 2013**

**Attendance:**

Amber Breedlove, Franklin County Public Health	Melissa Smith, Fayette County Health Department
Lynn Bruno, Mifflin Township	Donna Stalter, Fairfield Medical Center
Kelly Hand, Morrow County Health Department	Shaddy Swade, HandsOn Central Ohio
Todd Kirkpatrick, Licking County Health Department	Angie Tabor, Columbus Regional Airport Authority
Dan Kochensparger, Upper Arlington Fire Division	Jennifer Thrush, Union County Health Department
Beth McCollam, City of Gahanna Parks & Rec	Traci Whittaker, Delaware General Health District
Mike McNutt, Columbus Public Health	
Pam Palm, Knox County Health Department	<b>Guests:</b>
Corinne Riegler, Logan County Health	Tish Nevel, American Red Cross of Central & SE Ohio

**Call to Order:** Chairperson Mike McNutt convened the meeting at 1406.

**Meeting Minutes:** Jennifer Thrush moved, with a second by Donna Stalter, to accept the minutes of the April 10 general membership meeting. Motion carried by acclamation.

**Formal Training Session:** Due to a sudden family emergency experienced by the scheduled guest speaker, Dan Kochensparger filled-in with a CEU session on good and bad practices for interacting with the media.

**Membership Committee:** Committee Chairperson Angie Tabor gave an overview of the duties and responsibilities of the committee. The board of directors approved the application of Jodi Andes for COPIN membership.

**JIC Logistics & Planning Committee:** Committee Chairperson Dan Kochensparger reported the following:

- Union County plans to perform an assessment of the mobile JIC, including a review and possible upgrade of the available technology.
- Committee members are looking into performing a site survey of the Morrow County JIC.

**Message Development Committee:** Jennifer Thrush gave an overview of the original charge of the committee, which was to develop fact sheets addressing all-hazards situations inherent to the organizations represented within COPIN. After an open discussion period, the consensus was that most COPIN members and their organizations utilize the web and existing information sources to develop their messages, talking points, etc, and that the committee should be considered for disbanding. There was also a request for COPIN to develop a master media contact database that is easily accessible (possibly via the COPIN website) and maintained regularly.

**Next General Membership Meeting:** The next meeting is scheduled for October 9, 2013, from 2 p.m. to 4 p.m. at Franklin County EM and Homeland Security at 5300 Strawberry Farms.

**Adjournment:** Corrine Reigler moved, with a second by Todd Kirkpatrick, to adjourn the general membership meeting at 1520.

Respectfully submitted,

A handwritten signature in cursive script that reads "Dan Kochensparger".

Dan Kochensparger, Secretary