



**General Membership Meeting Minutes
October 13, 2010**

Attendance:

Megan Batson, Fayette County Health Dept.	Shawna Jordan, Union County Health Dept.
Chris Bournea, OH Dept. of Job & Family Services	Scott Kibler, Crawford County General Health District
Amber Breedlove, Franklin County Board of Health	Dan Kochensparger, Upper Arlington Fire Division
Lynn Cook, American Red Cross of Greater Columbus	Katie Lewis, Paratus Solutions
Deborah Cox, Franklin County Board of Health	Scott McAfee, Village of New Albany
Jonathon Dye, Licking County Health Dept.	Pam Palm, Knox County Health Dept.
Alexis Evans, Madison County/London City Health District	Jeff Robinson, City of Powell
Amanda Ford, Columbus Public Safety	Melissa Smith, Fayette County Health Department
Lee Foster, HandsOn Central Ohio	Matt Stonerock, Logan County Health District
Kelly Hand, Morrow County Health Dept.	Angie Tabor, Columbus Regional Airport Authority
Alice Hohl, Salvation Army	Jennifer Thrush, Union County Health Dept
Brian Hoyt, City of Gahanna	David Whiting, Columbus Fire
Lynn Householder-Glenn, American Red Cross of Greater Col	Lindsey Wright, Upper Arlington
	Barry Zwick, Bexley City School District

Call to Order: Made by Amanda Ford at 2:10 p.m.

Previous General Meeting Minutes: Motion by Jennifer Thrush with second by Pam Palm to accept the minutes of the previous meeting as written. Motion carried by acclamation.

Treasurer's Report: Amanda Ford reported on behalf of Pam Delay that finances remain consistent: \$0.0

Nominations and Process for Filling Four Board Seats: Ford explained that four seats on the board will be open and elections will take place during January meeting. Nominations are due by Nov. 26th to [Ford](#), [Kochensparger](#) or [Speight](#). Members may nominate themselves. Email should include reason for running and a copy of resume. All board members must be full time PIOs and willing to serve on a board committee. Rich Weiner provided testimony on need for COPIN and strong board members.

JIC Logistics & Planning Committee: Chairperson Dan Kochensparger reported the following:

- Conducting part 2 of Columbine training exercise
- Updated JIC plan
- Participated in evaluation of Union County IED drill
- Mobile JIC exercise went well. Thanks to the Airport for their hospitality

Membership Committee: Lindsey Wright reported on behalf of Chairperson Emma Speight:

- New member packets are available today or anytime by contacting [Speight](#)
- All members are asked to review their membership applications and update training and other information that might have changed. Notify Speight of changes.

Professional Development Committee: Lynn Cook reported on behalf of Chairperson Pam Delay:

- Twenty-five people attended Psychological First Aid. Anyone interested in taking the class or offering it at their workplace can contact [Cook](#).
- ICS 702 will be offered before the January COPIN meeting. Ford will send email with details.
- All members are encouraged to complete the survey emailed by Speight as the information will be helpful in setting the 2011 training schedule.

COHAN Network Refresher: Ford led a refresher on the COHAN and provided a handout with relevant information. The handout will be posted on the COPIN website for those members not in attendance. All COPIN members will be included in a test of the COHAN system on January 5. All COPIN members have been entered into the COHAN system. If members need password information, contact Ford. Ford encourages all members to review their priorities and set email as their first choice for COHAN communication and reminds everyone to confirm their message when received.

JIC Activity: Dan Kochensparger led the second part of a tabletop exercise called "Lessons from Columbine" focusing small group discussions on five JIC positions: Lead PIO, Hotline Coordinator, JIC Operations Manager, Writer and Media Briefing Manager. Reports will be made available on the COPIN website.

Next General Membership Meeting: The next meeting is scheduled for January 12, from 2 p.m. to 4 p.m. at Franklin County EMA and Homeland Security at 5300 Strawberry Farms.

Adjournment: Motion by Cook with second by Lynn Householder-Glenn to adjourn the general membership meeting at 4:05.